

# THE MALL AT GreenHills

## TENANT CONSTRUCTION CONTRACTOR CHECK-IN PACKAGE RULES AND REGULATIONS 2024

Tenant \_\_\_\_\_

Space Number /Address \_\_\_\_\_

Start date \_\_\_\_\_

Contractor \_\_\_\_\_

Superintendent \_\_\_\_\_

Cell number \_\_\_\_\_

### Check In Procedure:

Prior to the start of any work, all contractors must schedule a contractor check in meeting with the mall Facilities Director (FD) or Facilities Superintendent (FS). On or before that date, the contractor must supply the following:

1. Completed Tenant Contractor Information Sheet (pg. 3) \_\_\_\_\_
2. Date of PA/PD letter \_\_\_\_\_
3. Copy of contractor's W-9 \_\_\_\_\_
4. Copy of Certificate of Insurance with correct Additional Insured Language (see pg. 18) for  
Tenant's COI \_\_\_\_\_  
General Contractor's COI \_\_\_\_\_  
Sub-contractor's COIs \_\_\_\_\_ listed on the Tenant Contractor Information Sheet.
5. Copy of the Building Permit \_\_\_\_\_
6. Construction Milestone schedule (attached form pg. 13 or own format), including completion date: \_\_\_\_\_
7. Review Landlord Approved Construction Drawings \_\_\_\_\_  
Landlord Approved Sign Drawings \_\_\_\_\_  
All Construction and remodeling plans must be approved in writing by the Taubman Tenant Design and Construction Department. No construction is allowed without this approval.  
The landlord approved drawings are required to be on site at all times. Tenant GC is required to build per those drawings and notify tenant architect and mall operations if there are changes to those drawings. If work is built other than to the drawings, It will be the GC's responsibility to re-build as required to adhere to the drawings. Notify tenant and landlord of changes before work.
8. Verify address is correct. Above address must be used for permitting and utilities.
9. **Verify power transfer to tenant/contractor name, meter # \_\_\_\_\_ Elect. Room # \_\_\_\_\_**  
Send load calculations to Sean Jackson at NES [sjackson@nespower.com](mailto:sjackson@nespower.com) for new service.  
For New Service, Tenant GC will be required to contract with Landlord Electrical contractor (Required Sub-contractor) for tie into electrical service gear. Tenant will contract directly with landlord electrical contractor for the additional work
10. Written structural approval is needed in advance of any core drilling, trenching or structural work.  
Contact (**Stanley Lindsey & Assoc. – Required Sub-contractor**)
11. Review Tenant Logistics plan – Dumpster Placement. Contact (**See Required Sub-contractor**)  
Tenant contractor parking at top level of Gold Deck or Macy's deck, levels 5, 6 or 7 (or be towed)

- 12. Contact Southeastern Sound (Required Sub-contractor) to take space fire alarm off-line before demolition begins \_\_\_\_\_**
13. Acknowledge hot work permit required \_\_\_\_\_. Must have a fire extinguisher within the work area.
14. Verify tenant has contacted Granite Communications (Required Sub-contractor) for All Telco (Voice, Data and Wi-Fi connections).
15. GC to require **Security Fire Protection to provide sprinkler shop drawings to Global Risk Consultants** , email address is [TaubmanProjects@tuvsud.com](mailto:TaubmanProjects@tuvsud.com) and provide email notification ([kevin.richardson@aus.com](mailto:kevin.richardson@aus.com)), [klasley@taubman.com](mailto:klasley@taubman.com), [kwest@taubman.com](mailto:kwest@taubman.com), [kdeford@taubman.com](mailto:kdeford@taubman.com)) 2 or more business days prior to shut down.
16. Tenant GC shall coordinate with mall management prior to loading in heavy materials. When loading in heavy materials, Tenant GC shall provide plywood protection under dollies or carts along the path. The mall tile will crack easily, and the tenant GC will be responsible for replacing any damaged tile.
17. Waterproofing required @ all wet areas required. 24 Hour flood test required. Contact Mall Facilities Superintendent once it is filled with water & they will verify no leaking in space below. After approved, drain it and flooring can proceed.
18. Kroger Deck area requirements. Apply to your area? \_\_\_\_\_  
All fasteners and penetrations must be approved by structural engineer in writing, prior to work. Coordination with the structural grid will be required (cannot core or fasten without approval by structural engineer). (pgs. 15-17)
19. Any Contractor requiring roof access will need a badge from Management Office. If badge is not returned \$25.00 per missing badge will be deducted from the deposit \_\_\_\_\_
20. Checks collected at contractor check in, **cannot be refunded** (excluding the Construction Deposit) so be 100% sure with your tenant that you owe the fees before you issue the check.
21. Construction deposit form (pg. 19) and check made to **Green Hills Mall TRG, LLC** (Tenants \$5000; Restaurants \$10,000)  
**CONSTRUCTION DEPOSIT REFUND**  
The following items must be complete or submitted prior to contractor's deposit refund:
- Copy of Final Use of Occupancy (UO)
  - All work completed and approved by mall management, required and punch list complete
  - Chargebacks paid (If Required)
    - a. Landlord flooring material
    - b. Sprinkler shutdowns fees and other charges paid
    - c. Construction damages if applicable
    - d. Storefront barricade and graphics
    - e. Temporary utilities
  - Test and Balance Report
  - Final Lien Waivers from all sub-contractors
  - Construction As-builts in .PDF form
22. Landlord Rules and Regulations Acceptance Form (pg. 20)
23. Premise Acceptance Form (pg. 21)
24. Fire Suppression sprinkler work form (pg. 22) Fee (non-refundable) -pay as needed
25. Tenant materials use agreement (pg. 23)
26. Roof penetration form and fee (non-refundable) (pg. 24)
27. Facilities Fee Form and fee (non-refundable) (pg. 25)
28. Barricade and Cleaning Fee Form and fee if required (Tenant to walk with mall management to locate barricade prior to install. Continuous vinyl base required) (pg. 26)
29. General Contractor's Asbestos Statement (pg. 27)
30. Crane or Helicopter Installation Fee Form (*if applicable*) (pg. 28)
31. Contractor's Sign Off (pg. 29)
32. General Contractors responsible for security and their material and tools. The Mall is not responsible for any lost or stolen items.
33. Contractors will not post any photos or videos on any social media platform during the construction of the tenant space without written approval from The Mall at Green Hills Management team \_\_\_\_\_

# Contractor Information Sheet

STORE NAME \_\_\_\_\_  
GENERAL CONTRACTOR NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_  
EMERGENCY NO. \_\_\_\_\_  
SUPERINTENDENT \_\_\_\_\_  
CELL PHONE NUMBER \_\_\_\_\_

## SUB-CONTRACTOR LIST

### DEMOLITION

NAME \_\_\_\_\_  
COMPANY \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_  
EMERGENCY NO. \_\_\_\_\_  
VALUE OF WORK \_\_\_\_\_

### DRYWALL

NAME \_\_\_\_\_  
COMPANY \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_  
EMERGENCY NO. \_\_\_\_\_  
VALUE OF WORK \_\_\_\_\_

### ELECTRICAL

NAME \_\_\_\_\_  
COMPANY \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_  
EMERGENCY NO. \_\_\_\_\_  
VALUE OF WORK \_\_\_\_\_

### HVAC

NAME \_\_\_\_\_  
COMPANY \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_  
EMERGENCY NO. \_\_\_\_\_  
VALUE OF WORK \_\_\_\_\_

### PAINTING

NAME \_\_\_\_\_  
COMPANY \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_  
EMERGENCY NO. \_\_\_\_\_  
VALUE OF WORK \_\_\_\_\_

### PLUMBING

NAME \_\_\_\_\_  
COMPANY \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_  
EMERGENCY NO. \_\_\_\_\_  
VALUE OF WORK \_\_\_\_\_

# 2023 - LANDLORD REQUIRED SUB-CONTRACTOR LIST

## TRASH DUMPSTERS (REQUIRED)

Waste Management	615.821.9730	Walter Lovell <a href="mailto:wlovell1@wm.com">wlovell1@wm.com</a>
J&J Services	931.272.7619	Hope Lyons <a href="mailto:hope.lyons@wasteconnections.com">hope.lyons@wasteconnections.com</a>

## SPRINKLER (REQUIRED)

Security Fire Protection	615.255.5003	Stan Paquet <a href="mailto:Stan.Paquet@securityfire.us">Stan.Paquet@securityfire.us</a>
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- **Tenant Sprinkler Plan Reviews (TPR's).**
- Tenant shall have **Security Fire Protection** submit the tenant sprinkler plans for review to **Global Risk Consultants (GRC)** at the following email address: [TaubmanProjects@tuvsud.com](mailto:TaubmanProjects@tuvsud.com)
- For all submissions, the contractors will need to include the following information in the email subject line:  
    **"Taubman TPR – GRC File # 1935.8201 - Site Name, City, State"**
- Reviews must be submitted at least 30 days in advance of the construction start date. In the event the plans are rejected, this will allow timely turnaround for resubmission.
- GRC should have the review performed and returned to the contractor within 10-15 business days.

## ROOFING (REQUIRED) (Check with Facilities Superintendent on contact for your area)

Roof Management	770.798.9102	Chris Brickell <a href="mailto:cbrickell@roofmanagementinc.com">cbrickell@roofmanagementinc.com</a>
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## HVAC (REQUIRED for Water Source Heat Pump and BAS Systems tie-ins)

Jewell Mechanical (Water Loop taps)	615.469.5965	Jeff Jewel <a href="mailto:jeff@jewellmechanical.com">jeff@jewellmechanical.com</a>
Thermatec HBT (BAS Tie-in)	615.275.6660	Roger Sanders <a href="mailto:roger.sanders@nbtech.com">roger.sanders@nbtech.com</a>

## FIRE ALARM TIE IN (REQUIRED)

Southeastern Sound, Inc. Annual	615.860.8000	Tom Claunch <a href="mailto:tom@southeasternsound.com">tom@southeasternsound.com</a>
Fire Alarm Inspections	615.860.8000	Michael Blaylock <a href="mailto:michael@southeasternsound.com">michael@southeasternsound.com</a>

## TELEPHONE/INTERNET – NEW INSTALLATION (REQUIRED)

**MAIN TENANT CONTACT EMAIL** - NEW order placement, questions about adding/removing service and billing.  
[custservgrid@granitenet.com](mailto:custservgrid@granitenet.com) or (855) GRT-GRID (855-478-4743)

## **TENANT OUTAGE/ISSUE TECHNICAL ASSISTANCE**

[gridreitrelations@granitenet.com](mailto:gridreitrelations@granitenet.com) & [netopsticketing@granitenet.com](mailto:netopsticketing@granitenet.com) (must include both)

## ELECTRIC – NASHVILLE ELECTRIC SERVICE (NES)

Nashville Electric Service:	615.736.6900	Service Transfer number
New Service Contact:	615.747.3037	Jackson, Sean <a href="mailto:Sjackson@NESPOWER.COM">Sjackson@NESPOWER.COM</a>

## ELECTRIC (REQUIRED for new service final connections to switch gear)

Wolfe & Travis Electric	615.244.6800	Todd Hamilton
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## STRUCTURAL ENGINEER (REQUIRED for overview)

Stanley D. Lindsey & Associates	615.320.1735	Ted Lothers <a href="mailto:tlothers@sdlal.com">tlothers@sdlal.com</a>
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## TELECOMMUNICATION PRE-WIRE (REQUIRED for all work that ties into Mall Telco Room)

Lanlink	615.907.1248 x3	Logan Dodd <a href="mailto:LDodd@lanlinkcommunications.com">LDodd@lanlinkcommunications.com</a>
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## SPACE IDENTIFICATION PLAQUE FOR STOREFRONT (REQUIRED)

Big Visual Group	615.731.3700	Chuck Drinkworth <a href="mailto:chuck.drinkworth@bigvisualgroup.com">chuck.drinkworth@bigvisualgroup.com</a>
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## BARRICADE AT STOREFRONT

Boston Retail Solutions	772.257.7158	Brian Winkler <a href="mailto:bwinkler@bostonrs.com">bwinkler@bostonrs.com</a>
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# **CONSTRUCTION GUIDELINES POST AT JOB SITE BACK DOOR!**

## **Important Phone Numbers:**

Fire, Ambulance, Police.....	911
Non Life-threatening Emergency .....	(615) 862-8600
Security/Maintenance *24 hour Phone Line* .....	(615) 297-8132
The Mall at Green Hills Management Office .....	(615) 298-5478
The Mall at Green Hills Management Office Fax.....	(615) 383-4373

**It is the responsibility of the GENERAL CONTRACTOR to enforce these guidelines with all the subcontractors on the site. Failure to follow these guidelines may result in the shutdown of construction and/or fines. Some items refer to existing mall conditions while others relate to the expansion project.**

## **DEMOLITION**

1. The general contractor may be required to supply and install a barricade of ½” drywall with metal studs from floor to ceiling. The wall must sit on one (1) layer of masonite. Between the barricade track and the lease line, the Landlord floor will be covered with two (2) layers of masonite with a poly barrier in between and turned up at least one (1) foot on the barricade. Contractor is responsible for protecting the mall common area floor and finishes.

This wall will be taped with 2” masking tape, painted with a Landlord specified color and have installed cove base with a Landlord specific color. The floor outside the barricade must be protected with poly while the wall is built and during its demolition.

2. Prior to demolition, a licensed electrician shall disconnect the electrical service and install temporary lighting in the space. All on/off valves and switches must also be located for the water and fire sprinkler service.
3. **The general contractor’s superintendent must be present during all work at the site, including after hours and demolition.**
4. A wet vac and a mop bucket must be on site during demolition and construction.
5. Three (3) fire extinguishers must be accessible in the construction area.
6. **The approved Landlord drawings must be on site at all times.**
7. A 4’ X 6’ throw rug or carpet must be used at both the front and back entrances to prevent tracking on the flooring. A 24” dust mop must be kept on the job site. All entrances must be draped with a heavy poly curtain and doors have closures. Contractor will be charged for any excessive clean up needed by mall.
8. Masonite, supplied by the contractor, must cover the mall floors from the tenant space to the service corridor or outside entrance while demolition materials are removed and new materials are brought into the space. The area must be stantioned off from mall pedestrian traffic or marked with caution signs.
9. Demo and removal of all unused plumbing lines, electrical lines, conduits or any piping and seal ceiling, floor or wall penetrations.

# Inspection Scheduling

## E-Permit Inspection Scheduling

For registered contractors that use our E-Permit System login using your username and password at [epermits.nashville.gov](http://epermits.nashville.gov) to schedule an inspection.

To become an E-Permit user and acquire a username/password for your company, email your company information to [PermitIssuance@nashville.gov](mailto:PermitIssuance@nashville.gov)

**\*E-PERMITS INSPECTION SCHEDULING IS ONLY AVAILABLE FOR REGISTERED LICENSED CONTRACTORS\***

**To schedule an inspection by phone have your Metro permit number ready for each job before calling our offices to request an inspection.**

Building Inspections	(615) 862-6550
Electrical Inspections	(615) 862-6560
Plumbing Inspections	(615) 862-6570
Gas/Mechanical Inspections	(615) 862-6570
Urban Forestry	(615) <b>862-6488</b>
Fire Marshal Inspections	(615) 862-5230
Water & Sewer/ Cross Connect	{615) 862-7225
Grease Control	{615) 862-4590
Stormwater - grading SWGR	(615) 880-2420
Residential Infill - Stormwater	(615) 862-7225
Public Works - Permits	(615) 862-8782

Fax Number for Inspection Division	(615) 862-6499
Fax Number for Zoning & Permits	(615) 862-6514

7:30 AM UNTIL 4:00 PM, MONDAY - FRIDAY

# ARE YOU READY FOR U&O?

## ePermits.Nashville.gov

ALLOWS ANYONE TO CONFIRM U&O APPROVALS AND TRADES PERMIT SIGNOFFS WHICH MUST BE DONE PRIOR TO ISSUANCE OF THE U&O LETTER

- Go to [ePermits.Nashville.gov](http://ePermits.Nashville.gov)
- Find your building permit by entering the building permit# number in the search box (you can also search by 'address', 'APN', 'owner' or 'contractor' to find your permit if you don't know the building permit#)
- Click on **your building permit**.
- Click on the **Available Reports** button found on the top right-hand side.
- Click on **print** next to “CA Permit Status U&O REPORT”
- **CONFIRM** any and all signoffs are APPROVED or signed off.
- **CONFIRM** any and all trades permits are on DONE status
- **Request** U&O letter (request letter only after all steps are completed)

SEE BELOW MOST COMMON SIGNOFFS THAT MUST BE APPROVED/SIGNED OFF PRIOR TO RECEIVING U&O LETTER

Building Final	U&O PW Sidewalk FA - CA
U&O Water & Sewer Availability	<b>U&amp;O</b> PW ROW ( <i>right-of-way</i> )
<b>U&amp;O</b> Cross Connect ( <i>back/lows</i> )	SWGR <b>U&amp;O</b> Sign-off ( <i>grading</i> )
<b>U&amp;O</b> Life Safety final (Fire M.)	CA - <b>U&amp;O</b> Fire Sprinkler Final
<b>ALL TRADES PERMITS MUST BE FINAL/ DONE STATUS</b>	
CAEL - <b>Electrical</b>	CAGM, CAGA, <b>CAGH-Gas/Mech</b>
CAPL - <b>Plumbing</b>	Any other Trade Permit

## **GENERAL CONSTRUCTION**

1. All materials and supplies must be brought into the mall through the loading dock before **8:00 a.m.** Nothing is allowed in or out of the customer entrances. Contractors are responsible for all clean up. See demolition item 8.
2. If materials are too large to bring in through the loading dock, arrangements must be made with The Mall at Green Hills Management Office in advance for an alternate means of entry.
3. No vehicles or service trucks may be left in the dock area except while loading and unloading. No vehicles in the loading dock during mall hours unless approved by mall management.
4. No vehicles in the fire lanes. Violators will be ticketed by the Green Hills Police Department or towed at violator's expense.
5. Contractors/subcontractors must park in the lot west of the library or as approved by mall management. Violators will be towed.
6. One 30 yard dumpster may be left on the dock during construction. Positioning subject to mall management approval. Pick up and delivery of all containers must be witnessed by security. Pre-arrange this with your waste hauler.
7. No debris or construction materials will be allowed in mall trash chutes.
8. All work and construction materials must always be contained within the tenant's store. No lunches or breaks may be taken in the mall common area or at the mall entrances.
9. No loud equipment may be used during mall hours (i.e. hammerdrills, chisels, core drills, etc.).
10. No gasoline powered equipment may be used in mall (i.e. generators, welding equipment, etc.).
11. Any and all welding done on the job site must be approved by mall management 24 hours in advance.
12. Mall management must have 48 hours notice before any sprinkler work is done.
13. Sprinkler shutdowns will be charged to the tenant per the lease for each day that the system is drained and filled.
14. No penetration of the roof will be permitted without prior approval by mall management. All penetrations must be made by the Landlord's roofing contractor.
15. Hoisting of HVAC equipment by boom truck or helicopter to the roof must be cleared with mall management 48 hours in advance. Three (3) quarter inch plywood must be put down on the roof while transporting the AC unit on a cart with pneumatic tires.
16. All mall floors (including corridors) must be dust mopped by contractor daily, or as needed to protect the common area and mall shoppers.
17. All carts and wheelbarrows must have rubber or polyurethane wheels.
- 18. All penetrations of concrete slab must be approved in writing by mall structural engineer and mall management.**
19. All concrete and masonry penetrations must be sealed with quick plug and fire caulk. All demising wall penetrations must be fire taped.
20. Contractor, sub-contractors, or any persons working on or for the job, shall not smoke in the mall or at the mall entrances. Smoking is permitted in the designated truck dock only.



21. Each construction site must provide temporary restroom facilities either at the workspace or at a location approved by mall management. **Do not use the customer restrooms.**
22. Parking is subject to mall management approval. All construction workers shall park far away from the mall as possible to allow the best spaces for the customers. NO PARKING allowed in any truck dock, fire lanes, or any other restricted areas.
23. No Smoking in the mall building and in exterior areas including mall entrances that shoppers use to access the mall and that are visible to shoppers.
24. Telecom room access MUST be coordinated through Granite Communications (855.478.4743). The Security Department will deny access to anyone not on the approved schedule.

**PAINT COLORS – CONTRACTOR IS RESPONSIBLE TO VERIFY WITH EYE MATCH**  
**SOME OF THESE AREAS HAVE CHANGED COLOR BECAUSE OF LIGHT EXPOSURE – THIS IS THE GC’S RESPONSIBILITY.**

**DARK GREEN EXTERIOR PAINT COLOR:**

Sherwin Williams  
Oil base gloss 6403-25767  
Bac colorant. Oz. 32. 64. 128  
W1 white. - 3 - 1  
G2-new green. - 18 - -  
L1-Blue 4 62 1 -  
N1-raw Uaber. 2 6 1 1  
Y3 Deep-Gold. - 36 1 1

**NEUTRAL PIER GRAY:** Porter – light base 689, C-1.5, F-1.5, L-47, B-3.5

**NEUTRAL PIER & BARRICADE COLOR – SOFTLY WHITE (Custom matched for The Mall at Green Hills):**

Sherwin Williams  
Flat Latex B30-WV 3501 (6011-42409)  
Bac Colorant Oz. 32 64 128  
L1-Blue - - - 1  
N1-Raw Umber - 6 - -  
R3-Magenta - - - 1

**CONSTRUCTION CHARGEBACKS TO TENANT (see also tenant lease)**

- |                                     |   |   |
|-------------------------------------|---|---|
| 1. Sprinkler Shutdown               | \$700.00  | each occurrence                           |
| 2. Temporary Utility Fee            | \$per lease   | per square foot                           |
| 3. Landlord Floor Material          | \$35.00 plus tax (9.25%)  | per square foot                           |
| 4. Facility Management Fee          | \$1,300 (up to 25lf), \$1,800 (over 25lf)   |   |
| 5. Temporary Storefront Barricade   | \$120.00  | per lineal foot, if installed by Landlord |
| 6. Graphics if provided by landlord | \$TBD, this will automatically be charged if barricade is installed and the graphics are not installed within 48 hours. |   |
| 7. Contractor Badge                 | \$25.00   | per badge not returned.                   |

All fees must be paid on **individual** company checks or cashier checks and made out to **Green Hills Mall TRG LLC**

Personal Checks or Credit card payments are not accepted.

## REQUIRED CONSTRUCTION LIST ITEMS

### STOREFRONT

- Follows lease line
- Flooring material out to lease line. Replace scratched mall tiles (*tile purchases from The Mall are not refundable*)
- Approved materials
- Smooth transition (carpet to tile with metal transition strip, no reducer strips)
- Sprinkler heads with blow off caps
- Lighting – no glare. Adequate lighting
- Neutral piers finished / touched up
- ¾ “ reveal painted black, continuous around storefront
- Lower level: Painted and finished top of pop-out.

### SALES AREA

- Access panels in ceiling where necessary or by code
- Proper floor transitions
- Tile section (cut) not visible from exterior front

### STOCK ROOM

- Water Heater not hung above ceiling.

### WASHROOM

- Upper level use continuous roll down type waterproof membrane (Nobleseal or equal) up walls 4” minimum
- HDPC accessible
- Threshold – to contain water but HDPC accessible

### ELECTRICAL

- Transformer floor supported or structural approval for hanging submitted
- Transformer not hung above ceiling

### MECHANICAL

- Proper tie into smoke exhaust system – all tenants
- Proper toilet exhaust tie-in
- Use Jewell for any ties into mall system
- Air balance report submitted

### PLUMBING

- Provide clean outs at tie-in to mall sewer line
- Provide clean outs every 50 lineal feet
- Verify sanitary not tied to drain line

### OTHER

- Taubman Photo on Network, Chargeback info submitted, Merchant Manual to Tenant

## ADDITIONAL CONSTRUCTION NOTES

1. All work by Tenant G.C. Tenant takes the space where is as is unless otherwise specified in the lease.
2. Contractor to verify all dimensions and existing conditions in the field.
3. Any existing expansion joints must be maintained or continued by the tenant G.C. Submit expansion joint cover material and cut sheet to mall management for approval prior to installation.
4. Any core-drilling, trenching, welding, or structural modifications shall be approved by Landlord's Structural Engineer. Engineer approval shall be submitted in writing to landlord prior to commencement of structural work. Tenant to contract with Stanley D. Lindsey and Associates, Ted Lothers 615.320.1735. (X-ray required in some areas).
5. G.C. and all subcontractors shall provide mall-required insurance with correct additional insured language prior to any work on the property. See contractor check in package for requirements.
6. Loud demolition shall occur before or after mall hours. Loud work may occur between 11pm and 7am, except during holidays or in specific locations. Tenant Construction may not negatively affect the business of other tenants in the mall.
7. Contractor shall keep the path to the dumpster clean. No deliveries through mall during mall hours.
8. Recess back door, provide down light in recessed vestibule, provide  $\frac{3}{4}$ " fire resistant plywood wainscoting in vestibule.
9. Do not hang the storefront, entrance grille, or heavy items from the structure. Floor support construction or obtain written structural approval from landlord engineer. Structural modifications must be approved in writing by landlord's structural engineer at tenant's expense. Ted Lothers w/ Stanley D. Lindsey and Associates 615.320.1735.
10. Do not weld to the existing structure without landlord approval and structural engineer approval. Welding permits are required by the city – obtain permit and submit copy to landlord.
11. Do not screw or fasten through the decking. Span between top chord of joists or trusses with studs and fasten to the stud rather than perforating the metal deck.
12. Sprinkler heads shall be fully recessed with blow off caps in all drywall ceiling areas. Sprinkler heads in the sales area shall be fully recessed.
13. Transformers shall be floor supported, not hung from the structure.
14. Provide HVAC indicator light, to be visible from the mall side of the storefront.
15. Provide frequent access panels for access to area above ceiling, subject to landlords on site approval. Access must be provided to all landlord utilities (including drain lines, electrical boxes, transformers, dampers, mechanical, electrical and plumbing)
16. Access must be given to the fire dampers. Install access panels as required.
17. Storefront lights and signage via time clock operation.
18. Submit separate signage shop drawing package for landlord review and approval. Preliminary or final approvals do not include any approval of signage.

19. Provide ¾" reveal around tenant storefront, between landlord and tenant finishes.
20. Verify no PVC above ceiling in all areas.
21. All spaces should have sound attenuation provided by the tenant GC as required to allow adjacent spaces to continue quiet operation of their respective businesses.
22. Provide cleanout at connection to landlord sewer line.
23. Tenant shall have a fire alarm panel within the tenant space. That panel shall tie to the landlord's fire panel. Tenant's system shall tie to landlord's panel at one point, sending one alarm signal for the tenant. Submit panel drawing and description of tie in work for landlord approval. All fire alarm design and installation by landlord contractor at tenant's expense – Southeastern Sound 615.860.6000
24. 2<sup>nd</sup> level tenants must provide continuous waterproof membrane under the washrooms and any wet areas, to completely contain water. The membrane shall run up the walls 6" minimum and is subject to an on-site water test. Do not cover the membrane without showing it's installation to the mall management representative.
25. Roof curb and structure for HVAC unit shall be approved in writing by landlord's structural engineer. Adaptors not allowed for RTUs.
26. Use only landlord roofer to maintain warrantee on roof – Maxwell Roofing, 615.227.5154
27. No visible security devices. Use overhead or floor mounted devices that are concealed only.
28. Provide valve for water shut off in back hall – for in the event that a water pipe bursts within the space, the water can be shut off to the space without shutting the entire mall down.
29. Provide vibration isolators for roof top mounted equipment
30. Barricade to be constructed with visquene at the top to stop dust from seeping into the mall and carpet under the bottom runner to avoid scratching the mall tile.
31. Submit electrical load calculations to Sean Jackson at NES (email: sjackson@nespower.com) prior to construction start, and prior to transfer of electrical service into tenant's name.
32. Tenant to use all existing roof penetrations whenever possible, rather than cut new openings.
33. Electrical for tenant build-out shall be run in rigid conduit. No flexible conduit allowed.
34. Tenant GC shall contract with mall approved electricians. See Contractor Check-in package for approved electrician list.
35. 2<sup>nd</sup> level tenants will need to duct their air return when the landlord uses the plenum for return air. Verify existing conditions in the field.

# CONSTRUCTION PUNCHLIST

## MALL AT GREEN HILLS

**Tenant Name / Space Number** \_\_\_\_\_

**General Contractor** \_\_\_\_\_

**Inspection Completed By MGH** \_\_\_\_\_

**Walk Through Date** \_\_\_\_\_

**General Contractor's Signature** \_\_\_\_\_

STOREFRONT	ACCEPTABLE	NOT ACCEPTABLE	COMMENTS
Storefront clean			
Glass at storefront is well secured and properly fastened			
Neutral Piers - level/flush and straight			
Mall bulk head, soffit and neutral pier have been patched and painted			
Doors/ Grilles open/ close properly			
Overhead Grille key is in an inconspicuous place			
Signage installed is compliant with LL approved drawings			
No visible UL labels or sign company trademarks on signage			
No neon signs in storefront			
Storefront address is in place			
Exit sign is not visible from mall concourse			
Mall tile is installed and clean			
Transition between Tenant / Mall floor is smooth			
Store front material is installed in accordance with plans and installed properly			
Storefront material is free of chips, visible screw heads,			
Track lighting at storefront is recessed or not visible from storefront			
Speakers set back 24" into store			
All electrical outlets in storefront area are concealed or color match wall			

INTERIOR WINDOW AREA	ACCEPTABLE	NOT ACCEPTABLE	COMMENTS
Floors properly finished			
No vinyl base in window area			
Walls finished and clean			
All trim finished in a professional manner			
Ceiling finished and clean			
Store Graphic hardware installed cleanly			



**Mall at Green Hills - MILESTONE SCHEDULE**

Tenant Name - \_\_\_\_\_

Space Number - \_\_\_\_\_

Construction Start - \_\_\_\_\_

Opening Date - \_\_\_\_\_

No.	MILESTONE:	ETA TO COMPLETE	PHASE
1	Design Drawings Approved by LL		Pre-Construction (P)
2	Construction Drawings Approved by LL		
3	Permit Info Due to Expeditor		
4	Permit Ready		
5	Premises Available		
6	Attend Pre-Construction Meeting		
7	Accept Delivery of Space		
8	Submit Required Documentation to Tenant Coordination		
9	Submit Required Payments to Tenant Coordination		
10	Ordered All Materials		
11	Start Construction		Construction (C)
12	Rough Ceiling Framing Complete		
13	Rough Framing Complete		
14	Rough Storefront Complete		
15	Rough Mechanical Complete		
16	Rough Plumbing Complete		
17	Rough Sprinkler Lines Complete		
18	Rough Fire Alarm Complete		
19	Rough Electric Complete		
20	Drywall Complete		
21	Landlord Supplied - Water Meter Installed & pinged (if applicable)		
22	Walls Painted / Wallpapered...		
23	Floor Covering Installed		
24	Millwork Delivered		
25	Millwork & Fixtures Installed		
26	Storefront Delivered		
27	Storefront Glass Installed		
28	Storefront Complete		
29	Finished HVAC Complete		
30	Finished Fire Alarm Complete		
31	Finished Electrical Complete		
32	Connect Permanent Power		
33	Finished Sprinklers Complete		
34	Finished Plumbing Complete		
35	SUBSTANTIAL COMPLETION		
36	Merchandise Delivery		
37	Pre-Opening Inspection Scheduled		
38	Landlord Punch-List Established		
39	Landlord Punch-List Completed		
40	Pre-Opening Inspection Passed		
41	Merchandised		
42	Temporary Certificate of Occupancy Obtained		
43	Certificate of Occupancy obtained		
44	Store Open for Business		
45	ALL LANDLORD - Outstanding Issues Closed		

# FOR RESTAURANTS:

Waterproofing is critical. A water test will be required. The kitchen floor, bathrooms, and areas with water will be "flooded" and when possible made to hold water for 24 hours, to ensure the areas are water tight.

All utilities must be accessible and access panels installed at utility locations.

Clean outs shall be provided per code, every 75 feet or less, and at every Y.

Contact metro water to review the grease interceptor required.

Tenant engineer to provide a calculation for frequency of grease interceptor or trap removal.

Pressure test vent line.

Water test plumbing lines. Submit test results information to landlord.

If you have WSHP, connect to BAS.

Tenant is responsible for any water intrusion into the tenants below or around the tenant space. Tenant GC may need to contract for Yodock system to match adjacent existing.

Protect landlord sidewalk and pavers during construction. Pavers are difficult to locate so they are at a high premium!

Restaurant Tenants shall install this water meter. Install per code and where it is visible and accessible.

## PRODUCT SHEET

ARB® UTILITY MANAGEMENT SYSTEMS™



T-10 METER  
SIZES: 5/8", 3/4", and 1"



T-10 water meters are warranted for performance, materials, and workmanship.

Every T-10 water meter meets or exceeds the latest AWWA C700 Standard. Its rotating disc, positive displacement principle has been time-proven for accuracy and dependability since 1892, ensuring maximum utility revenue.



### KEY FEATURES

- Register
  - Magnetic drive, low torque registration ensures accuracy
  - Impact-resistant register
  - High resolution, low flow leak detection
  - Bayonet style register mount allows in-line serviceability
  - Tamperproof seal pin deters theft
  - Date of manufacture, size, and model stamped on dial face
- Lead Free Maincase



## FOR TENANTS IN THE OLD KROGER DECK AREA:

### Tenant Guide for Overhead GFRP above the Ceiling



**Underside of Slab that is Reinforced with GFRP Strips**

The concrete slab over this tenant space is structurally reinforced with glass fiber reinforced polymer (GFRP) strips that are 8" wide and placed at intervals varying from 1'-9" to 2'-0" on center in perpendicular directions, see above photo. This reinforcement is necessary for the structural integrity of the slab.

Loads suspended from this slab are to be limited to a maximum of 150 pounds per hanger and a maximum of 300 pounds within an area of 6.25 square feet, unless evaluated by the structural engineer. Support of heavier loads may require added structural supports. Drilling holes for anchors or driving powder-actuated fasteners is to be limited to 1½" of embedment into the underside of the slab unless there is a survey of the internal reinforcing steel locations within the slab. The survey may be conducted with ground-penetrating radar (GPR), X-rays, or other means approved by the structural engineer. Internal reinforcing steel is not to be damaged by the drilling of holes or driving of pins.

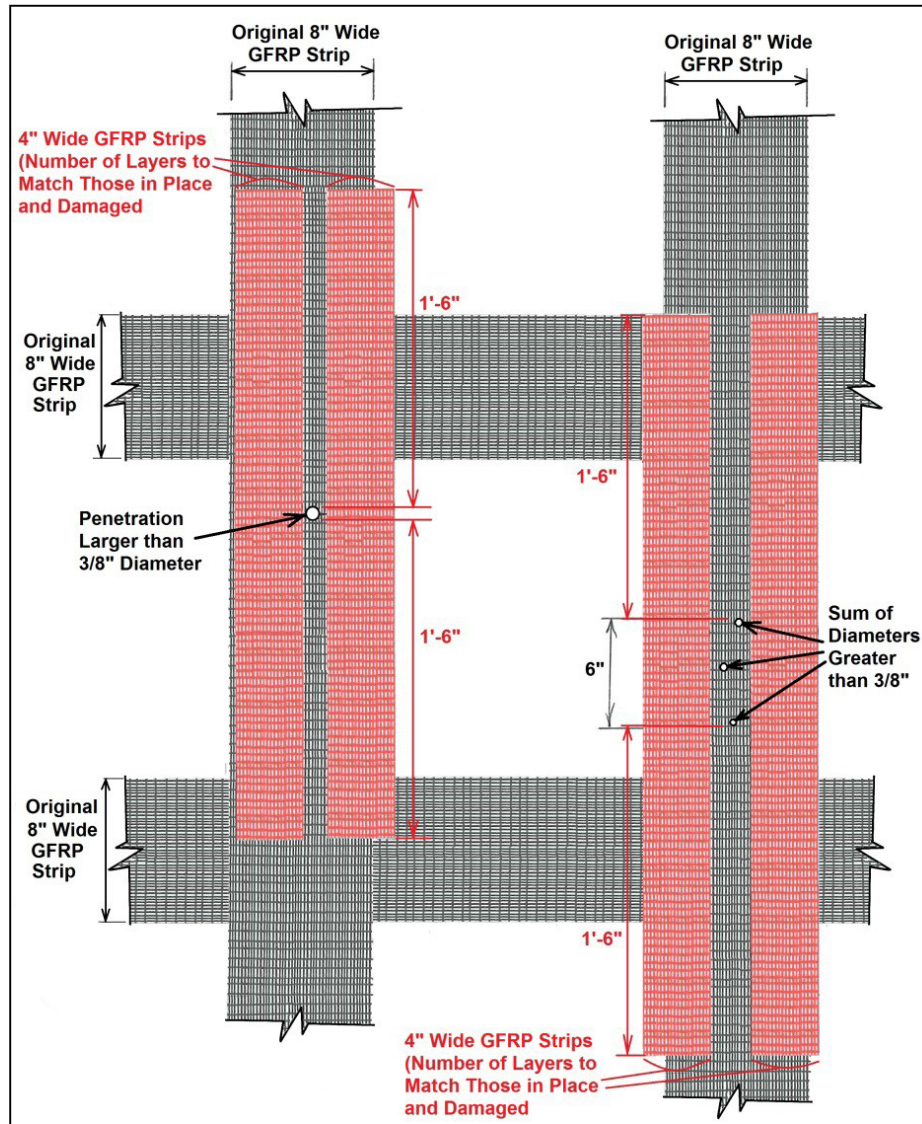
If at all possible, cutting or drilling into the slab for installing overhead anchors and the driving of powder-actuated fasteners is to be confined to the portion of slab that is not covered with the GFRP strips (square areas ranging from 13" to 16" wide).

If a cut or penetration of a GFRP strip is unavoidable the following parameters apply:

- 1) The maximum allowable single penetration in a GFRP strip is 3/8" diameter. The closest that the edge of a penetration hole may be placed to the edge of a GFRP strip is 1".
- 2) Any single penetration of a GFRP strip that is greater than 3/8" diameter will require a repair placed in the direction of the strip. The repair is described in Item 5. If such a penetration is placed where perpendicular strips intersect, the repair will be required each direction.
- 3) If the sum of smaller diameter penetrations within a 6 inch length in the direction of the GFRP strip exceeds 3/8" then a repair, as described in Item 5, is required in that direction of the strip. If these

penetrations are placed where perpendicular strips intersect and are within a 6" length in each direction a repair will be required in each direction.

- 4) The minimum spacing of single penetrations or groups of penetrations as defined in Items 2 and 3 in a GFRP strip is 1'-6".
- 5) The repair of a GFRP strip that has been penetrated to the extents defined in Items 2 and 3 involves the addition of a 4" wide SikaWrap Hex 100G strip on each side of the penetration that extends 1'-6" in each direction from the penetration. The number of layers of each of these added strips is to match the number of layers of the original GFRP strips. See attached diagram:



## Tenant Guide for GFRP reinforced slab below



**Underside of Slab that is Reinforced with GFRP Strips**

The concrete slab supporting this tenant space is structurally reinforced with glass fiber reinforced polymer (GFRP) strips that are 8" wide and placed at intervals varying from 1'-9" to 2'-0" on center in perpendicular directions, see above photo. This reinforcement is necessary for the structural integrity of the slab.

The design live load of this slab is 75 pounds per square foot. The maximum allowable concentrated load is 2000 pounds over a 6.25 square foot area. Any significant loads that may exceed these weight limits, such as safes or bookcases must be evaluated by the structural engineer.

Any proposed coring of this slab must not be undertaken until it is reviewed by the structural engineer. Coring or drilling must not damage internal reinforcing steel of the slab or the GFRP strips that are applied to the underside. To achieve this the locations of the internal reinforcing steel are to be identified through ground penetrating radar (GPR), X-rays or other method approved by the structural engineer. The portions of slab that are not covered with the GFRP strips are square areas ranging from 13" to 16" wide.

**I. INSURANCE REQUIREMENTS (GENERAL CONTRACTORS & SUB-CONTRACTORS)**

Landlord and Tenant shall not permit Tenant's contractor to commence any work until all required insurance has been obtained and certificates evidencing such coverage have been delivered to Landlord's on-site representative. Tenant shall secure, pay for, and maintain or cause Tenant's General Contractor to secure, pay for and maintain during the continuance of construction and fixturing work within the premises the following insurance, which shall provide in all policies that all endorsees shall be given thirty (30) days prior written notice of any alteration or termination of coverage, in the following amounts. All policies shall be written with insurers acceptable to the Landlord.

- a. **Workmen's Compensation** at statutory limits, as required by applicable state law, and Employer's Liability Insurance, with limits for coverage "B" of not less than **\$500,000.00** and as required by any Employee Benefit Act or other statutes applicable where the work is to be performed, as will protect Tenant's Contractor from any and all liability under the aforementioned acts.
- b. **Comprehensive (or Commercial) General Liability Insurance** (including Independent Contractor's Liability) in an amount not less than **\$2,000,000.00** per occurrence and in the aggregate whether involving personal injury liability (or death resulting therefrom), bodily injury or property damage liability or a combination thereof. Such insurance shall provide for explosion and collapse coverage and contractual liability coverage and shall insure the Tenant's Contractor against any and all claims for personal injury, including death resulting therefrom and damage to the property of others and arising from its operations under the Contract whether such operations are performed by the Tenant's Contractor or by any one directly or indirectly employed by any of them.
- c. **Comprehensive Automobile Liability Insurance**, including the ownership, maintenance and operations of any automobile, owned, hired and non-owned in an amount not less than **\$1,000,000.00** per occurrence whether involving personal injury liability (or death resulting therefrom), bodily injury or property damage liability or a combination thereof. Such insurance shall insure the Tenant's Contractor against any and all claims for bodily injury, including death resulting therefrom, and damage to the property of others arising from its operations under its Contract with Tenant whether such operations are performed by the Tenant's Contractor or by any one directly or indirectly employed by any of them.
- d. **Owner's and Contractor's Protective Liability Insurance** insuring Landlord and Tenant against any and all liability to third parties for damage because bodily injury liability (or death resulting therefrom), and property damage liability of others or a combination thereof which may arise from work in the completion of the premises and any other liability for damages which the Tenant's Contractor is required to insure under any provisions herein. Said insurance shall be provided in minimum amounts as follows: Bodily injury and property damage in a minimum combined single limit of **\$2,000,000.00**.
- e. **Builder's Risk Completed Value Form** affording "All Risks of Physical Loss or Damage" on its work in the premises as it relates to the building in which the premises are located, naming the interest of Landlord, Tenant's General Contractor and all Subcontractors as their respective interests may appear, within a radius of 100 feet of the premises.

a. All policies shall include the following Certificate Holder, Location, and Additional insured language:

**The Certificate Holder should read as follows:**  
Green Hills Mall TRG, LLC dba The Mall at Green Hills  
2126 Abbott Martin Road, Suite 171, Nashville, TN 37215

<p>DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)</p> <p><b>RE: Location - The Mall at Green Hills</b></p> <p><b>Green Hills Mall TRG, LLC; Green Hills Land TRG, LLC; and The Taubman Company LLC are designated additional insureds per form # CG 2026 07/04 (Additional Insured - Designated Person or Organization)</b></p> <p><b>Waiver of subrogation applies in favor of additional insureds. Coverage is primary and non-contributory to any other insurance available to the additional insureds.</b></p>
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- b. Tenant agrees to indemnify, defend, and hold harmless Landlord and its trustees, beneficiaries, partners, officers, agents and employees from and against all claims, liabilities, losses, damages, and expenses of whatever nature including those to the person and property of Tenant, its employees, agents, invitees, licensees, and others arising out of or in conjunction with the performance of Tenant's Work except to the extent same may arise out of Landlord's or its trustees', beneficiaries', partners', officers', agents' or employees' negligence, it being understood and agreed that the foregoing indemnity shall be in addition to the insurance requirements set forth above and shall not be in discharge of or in the substitution for same.
- c. Coordinate any additions or changes to the above insurance requirements with local mall management.

# 1. Construction Deposit Form

Store Name \_\_\_\_\_ Space Number \_\_\_\_\_

Received from \_\_\_\_\_, a construction company or cashier's check in the amount of  \$5,000.00  to be used to ensure the physical integrity of all center property including but not limited to landlord's storefront, neutral piers, and floor tile as well as the cleanliness of adjacent or designated spaces and corridors. Upon completion of construction and the satisfactory completion of all items noted in the landlord's final punch list, this bond will be refunded to the party issuing the check.

Checks for fees must be a Construction Company or cashiers' check made payable to:

**Green Hills Mall TRG, LLC.      \$5,000 for retail tenants, \$10,000 for food tenants**

\_\_\_\_\_  
Check number

\_\_\_\_\_  
Received by

\_\_\_\_\_  
Contractors Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractors Printed Name

General Contractor's Initials \_\_\_\_\_

## 2. Landlord Approved Construction Drawings & Rules and Regulations Acceptance Form

I hereby accept receipt of Landlord Approved Construction Drawings and Rules and Regulations from the Facilities Director for the Construction of

\_\_\_\_\_, located  
Name of Store

in The Mall at Green Hills, Space Number \_\_\_\_\_.  
Name of Center

A copy of the Landlord Approved Construction Drawings and Rules and Regulations will remain on the site at all times during construction.

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

### 3. Premise Acceptance Form

\_\_\_\_\_  
Store Name

\_\_\_\_\_  
Space Number

\_\_\_\_\_  
Sq. Footage

I do hereby certify that I have inspected the above referenced tenant space in the presence of the Facilities Director and/or appointed representative. In particular, I have inspected the neutral piers, center flooring and soffit at the lease line and found them to be in perfect condition except as noted below. Furthermore, I agree to repair or reimburse the Landlord for any damage caused by tradesmen or others under my supervision.

Noted

Exceptions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Facilities Director/Representative

#### 4. Fire Suppression Sprinkler Work

As the General Contractor I hereby agree not to do any fire suppression sprinkler work in \_\_\_\_\_, \_\_\_\_\_, until  
Store Name Space Number  
approved fire suppression sprinkler plans are received from Global Risk Consultants Insurance Company and emails have been sent to the appropriate people (see page 1 line 23). I also acknowledge that there is a non-refundable **\$700.00** fee for each drain down. Checks for fees must be a construction company or cashiers' check made payable to: **Green Hills Mall TRG, LLC.**

**Payment for each drain down is needed before the drain down can proceed.**

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor's Printed Name

\_\_\_\_\_  
Check Number

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Witness



## 5. Tenant Materials Use Agreement

---

Tenant Name

Space Number

I hereby agree that only asbestos-free materials will be used or installed during construction. This determination of Asbestos-free shall be made in accordance with all the applicable state and federal regulations and may be based upon data provided either by a Manufacturer Safety Data Sheet (MSDS), a certification by the manufacturer, or else by laboratory results. I also agree to immediately notify the center management staff in the event Asbestos Containing Materials are identified and agree to maintain/dispose of these materials in compliance with all applicable state and federal regulations.

---

Contractor's Signature

---

Contractor's Printed Name

---

Name of Company

---

Company Address

---

---

Date

## 6. Roof Penetrations

All roof penetrations must be completed by our roofing contractor. In addition, all penetrations for skylights and RTU's must be approved in writing by Global Risk Consultants Insurance.

A **\$525.00** nonrefundable fee. Checks for fees must be a construction company or cashiers' check made payable to: **Green Hills Mall TRG, LLC.**

Contact;           Roof Management Inc. 770-798-9102  
Chris Brickell  
cbrickell@roofmanagementinc.com

**This fee is only required if you need to make roof penetrations.**

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Store Name

\_\_\_\_\_  
Space Number

\_\_\_\_\_  
Check Number

## 7. Facilities Management Fee

A nonrefundable Facilities Management Fee is required before any work can begin in the tenant's space. Checks for fees must be a construction company or cashiers' check made payable to: **Green Hills Mall TRG, LLC.**

The 2024 fee schedule is as follows: **\$1,300.00 (store front up to 25lf)**  
**\$1,800.00 (store front over 25lf)**

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness – MGH

\_\_\_\_\_  
Store Width

\_\_\_\_\_  
Store Name

\_\_\_\_\_  
Fee

\_\_\_\_\_  
Space Number

\_\_\_\_\_  
Check Number

## 8. Facilities Maintenance Cleaning Fee

A nonrefundable Facilities Maintenance Cleaning and Fee is required before any work can begin in the tenant's space. Checks for fees must be a construction company or cashiers' check made payable to: **Green Hills Mall TRG, LLC.**

The 2024 fee schedule is as follows: **\$120.00/lineal footage of storefront.**

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness - MGH

\_\_\_\_\_  
Store Width

\_\_\_\_\_  
Store Name

\_\_\_\_\_  
Fee

\_\_\_\_\_  
Space Number

\_\_\_\_\_  
Check Number

## 10. General Contractor Asbestos Statement

Date: \_\_\_\_\_ Center: The Mall at Green Hills

Tenant Name: \_\_\_\_\_ Space#: \_\_\_\_\_

\_\_\_\_\_ shall immediately notify mall management personnel of any materials uncovered or found during construction that are suspected of containing asbestos.

\_\_\_\_\_  
Signed (must be officer of company)

\_\_\_\_\_  
Dated

## 11. Crane or Helicopter installation fee

A nonrefundable Crane or Helicopter installation fee is required before a unit may be set on the roof. Specific information about the location of the crane, the time of the installation start and completion, and details about the installation shall be submitted to the mall Facilities Director for review and approval 48 hours or more prior to the planned HVAC set. Checks for fees must be a construction company or cashiers' check made payable to: **Green Hills Mall TRG, LLC.**

The 2024 fee schedule is as follows:

**Crane Lift Fee: \$600.00**

**Helicopter Fee: \$800.00**

**This fee is only required if a crane or helicopter lift is needed.**

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness – MGH

\_\_\_\_\_  
Crane or Helicopter

\_\_\_\_\_  
Space Number

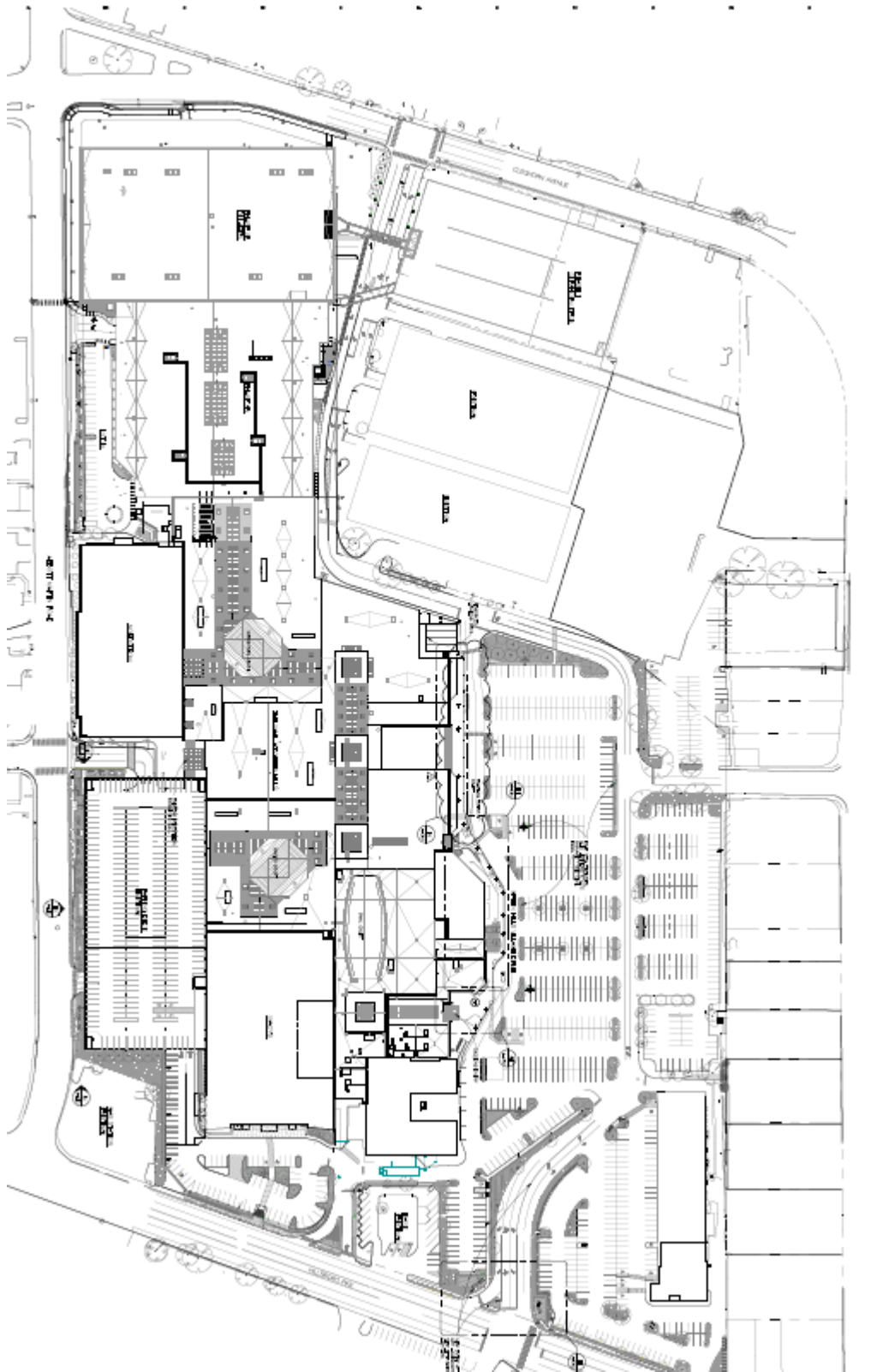
\_\_\_\_\_  
Check Number

# THE MALL AT GreenHills

## Tenant Construction Deposit Refund Form

Date:			
Tenant:			
Space #:			
Contractor Name:			
Required Paperwork for Reimbursement		Included	Comments
1	A copy of contractor's W-9		
2	Certificate Of Occupancy		
3	Asbuilts Provided (.PDF Format)		
4	Air Test and Balance Report		
5	Punch List items completed		
6	Verification that power was transferred into Tenant name		
7	Contractor Final Lien Waiver		
8	Subcontractor Final Lien Waivers (Below)		
	Demolition Subcontractor		
	Drywall Subcontractor		
	Electrical Subcontractor		
	Mechanical Subcontractor		
	Painting Subcontractor		
	Plumbing Subcontractor		
	Other Subcontractors		
Deposit Amount:			
Less Charges Listed:			
Amount to be Reimbursed:			
<p><b>NOTE: All items listed above must be submitted before the construction deposit can be reimbursed. Send all items in one email addressed to: Kendall Lasley <a href="mailto:klasley@taubman.com">klasley@taubman.com</a> and Tammy Gregory <a href="mailto:tgregory@taubman.com">tgregory@taubman.com</a></b></p>			
Submitted by:			
Date:			

# MALL SITE PLAN



General Contractor's Initials \_\_\_\_\_



## CONTRACTOR'S SIGN OFF

I have read the "Construction Guidelines" for The Mall at Green Hills and understand and agree to adhere to them.

I understand that in addition to the "Construction Guidelines" all work will also be required to adhere to all of the rules and regulations provided in the "Tenant Design and Criteria Manual" which I also have a copy of and have read.

Also, I acknowledge receipt of one set of landlord stamped and approved construction documents which I will construct my space from and which I will keep on site at all times.

Signed: \_\_\_\_\_

Its (title): \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_