

International Plaza

A N D B A Y S T R E E T

PERMIT INFORMATION

It is tenant responsibility to verify and follow all required processes.
The below information is offered as guidance only.

Permit review times are averaging 4-6 weeks. It is recommended that you submit for permit as quickly as possible to avoid delays in your project.

City of Tampa, Construction Services Division

1400 N. Boulevard

Tampa, FL 33607

Phone: (813) 274-3100, Opt #1

Fax : (813) 259-1712

www.tampagov.net/permits

Submittal Process:

Tampa requires 100% electronic submittals. This assures a timely review. Electronic signing and sealing is critical, please refer to city website or via phone for instructions as well as summary / check list sheet. Submit plans for retail and food use tenants alike. For any questions, please call (813) 274-3100 or (813) 274-8211.

NOTE: Please review the City of Tampa Permit Application Guidance document provided on the Tenant Coordination website for instructions on how to fill out permit application for the International Plaza Center.

- When applicant gets to the “Waste Water” & “Electrical” Sections, these utilities are handled directly by the Center. Do NOT Check any boxes.

Associated information specific to Commercial Construction jobs can be accessed here:

<https://www.tampagov.net/construction-services/info/information-portal/commercial>

<https://aca.tampagov.net/citizenaccess/>

Preliminary plan review before permit submittal is available for a fee. This meeting can help navigate complex issues that may be unique to a project. The meeting will take place at the Tampa office.

Early Start permits can be pulled while the construction drawings are in review with the city. The early start permit allows demo and construction up to the point of first inspection. Verify all requirements and limitations with the city.

For any questions related to permit:

<https://www.tampagov.net/construction-services/contact-us>

Permit Expeditors: The following Permit Expeditors have performed work in Tampa and the IPL Center.

International Plaza

A N D B A Y S T R E E T

This list is for reference only and is not to be construed as a recommendation or endorsement of the contacts listed.

- Gulf Coast Permits (813) 876-4326
12729 Linda Drive
Tampa, Florida, 33612
<http://www.gulfcoastpermitting.com/>
- Sun Coast Permits (813) 926-3599
412 E Madison Street Suite 811
Tampa, FL 33602
<http://www.suncoastpermits.com/>
- Quorum Services, LLC (813) 514-6222
203 N. Armenia Ave.
Ste. #102
Tampa, FL 33609
www.quorumservices.com
- Judy's Permit Service (813) 963-0900
3818 Shoreside Circle
Tampa, FL 33624
judyspermitservice@judysps.com

City of Tampa
Permit Application Guidance
for International Plaza Shopping Center

Updated 01/23/23

STEP #1



<https://www.tampa.gov/construction-services>



Online Permitting,
Payments, &
Inspections

Search for Permits, Make
Payments, and Schedule
Inspections

STEP #2

Click this Online Permitting link...

Welcome

You are now logged in.

What would you like to do today?

To get started, select one of the services listed below:

General Information

[Parcel](#) | [Owner](#) | [Legal Description](#)

[Lookup Property Information](#)

Planning

[Zoning](#) | [Subdivision](#) | [Right of Way](#) | [Tree Permits](#)

[Create an Application](#)

[Search Applications](#)

[Schedule an Inspection](#)

Business Tax

[Search Business Tax Receipts \(Paid|Unpaid\)](#) | [Make a Payment](#)

[Search Records](#) | [Make a Payment](#)

Building

[Construction Permits](#) | [Utility Permits](#)

[Create an Application](#)

[Search Applications](#)

[Schedule an Inspection](#)

[Construction Services Tutorial Videos](#)

Enforcement

[Code Violations](#) | [Make A Payment](#)

[Create a Complaint](#)

[Search for a Complaint](#)

STEP #3

Select Create an Application,
then Check box and click
"Continue Application" ...

Select a Record Type

Notice: Please check the Plat, Survey, Title Policy and all other documentation relating to your property prior to design and construction with individual private deed restrictions and covenants during permit review. The issuance of a building permit by the City of Tampa and City of Tampa and Florida building code. The issuance of a building permit **DOES NOT** insure compliance with the City of Tampa and City of Tampa and Florida building code. The issuance of a building permit **DOES NOT** insure compliance with the City of Tampa and City of Tampa and Florida building code.

FAST PASS PROGRAM: The following project types are eligible for same day plan review.
For Residential - Interior alterations, screen enclosures, pools, perimeter walls, generators, for
For Commercial - antennae on an existing tower and perimeter walls.
For Fast Pass Program eligibility requirements please [click here](#).

Choose one of the following available record types.

 ▼

▼ BUILDING RECORDS

- Add Contact to a Building Record
- Add Contractor License To a Record
- Alternative Methods and Materials Request or Code Interpretation
- Building Plan Revision
- Commercial Annual Facility Permit
- Commercial Annual Facility Renewal
- Commercial Building Alterations (Renovations)
- Commercial Building Trade Permit
- Commercial Burglar Alarm-Alarm Components

Select Commercial Building Alterations (Renovation)...

Commercial Building Alterations (Renovations)

1 Required Information	2 Application Information	3 Review	4 Pay Fees
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Step 1 : Required Information

> Property I

Address

Please enter criteria for address search then press the "Search" button. Select address from the search results. [City](#) or the County.

To search for an address, enter the street number and street name and click on Search. If you are having trouble, contact the Land Development office at 813-274-3100, option 2.

Street No.:	* Street Name:	Street Type:	Direction:
<input type="text" value="2223"/>	<input type="text" value="West shore"/>	<input type="text" value="Blvd"/>	<input type="text" value="--Select--"/>
Unit Type:	Unit No.:		
<input type="text" value="--Select--"/>	<input type="text"/>		
City:	State:	Zip:	
<input type="text"/>	<input type="text" value="--Select--"/>	<input type="text"/>	

Must enter West shore as (2) words. Select Blvd.

Then hit "Search"



Either one of these search results WILL WORK. Select one.

Address Search Result List x

Addresses

Showing 1-2 of 2

	Address	City	State	Zip
<input type="radio"/>	2223 N West Shore Blvd BS T 33607	T		33607
<input type="radio"/>	2223 N West Shore Blvd T 33607	T		33607

Address Search Result List

Showing 1-2 of 2

<input type="radio"/>	Address	City	State	Zip
<input checked="" type="radio"/>	2223 N West Shore Blvd BS T 33607	T		33607
<input type="radio"/>	2223 N West Shore Blvd T 33607	T		33607

Associated Parcels

Showing 1-1 of 1

<input type="radio"/>	Parcel Number	Lot	Block	Subdivision
<input checked="" type="radio"/>	182917ZZZ000005476202A			ZZZ

Associated Owners

Showing 1-1 of 1

<input type="radio"/>	Name	Address
<input checked="" type="radio"/>	Hillsborough County Aviation Authority	C/o The Taubman Co Re Tax Dept 200 E Long Lake Rd Ste 300 Bloomfield Hills MI 48304-2324

Results will automatically populate with International Plaza Center information.

Hit "select" at the bottom of the screen (not shown).

Parcel

If address is not found, please enter parcel number then press the "Search" button. Select parcel from the search results.

* Parcel Number:

182917ZZZ000005476202A

FOLIO:

110967.0020

PIN:

A-17-29-18-ZZZ-000005-476

Parcel Area:

2.4

Land Value:

1413268

Improved Value:

179339

Exemption Value:

0

Legal Description Line 1:

Com At Ne Cor Sec 17 S 00 Deg 20 Mir

Legal Description Line 2:

927.64 Ft N 89 Deg 39 Min 12 Sec Ew

Legal Description Line 3:

Pob S 00 Deg 40 Min 55 Sec W 19.06 F

Legal Description Line 4:

19 Min 05 Sec E 4.83 Ft S 18 Deg 03 M

Search

Clear

You will see this and the next slide on one screen...

Owner

Owner Name: [?](#)

Hillsborough County Aviation Authority

Address:

C/o The Taubman Co Re Tax Dept

Address Line 2:

200 E Long Lake Rd Ste 300

City:

Bloomfield Hills

State:

MI

Zip:


48304 232

Country:

--Select--

Search

Clear

Select "Continue Application" 

Continue Application »

This is what you will see at the bottom of the screen.

Select "Continue Application" and proceed w/ entering YOUR project information.

[Subscribe to our newsletter](#) for Accela Citizen Access updates and planned downtime notifications.

For help or to access our instructional documentation, please click on the [Help link](#) above. Please contact us at 813-274-3100, option 1 or CSDHelp@tampagov.net for additional help.

Search by Address or Record



Commercial Building Alterations (Renovations)

1 Required Information	2 Application Information	3 Review	4 Pay Fees	5 Submission Complete
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Step 2 : Application Information

> Application Detail

Tampa City Code Section 5-105.10, Asbestos Notification Statement:

It is the **owner's or operator's** responsibility to comply with the provisions of F.S. § 469.003 and to notify the Department of Environmental Protection of her or his intentions to remove asbestos, when applicable, in accordance with state and federal law.

* indicates a required field.

Detail Information

This means the TENANT, not the Mall owner...
note Asbestos removal requirements!

* Detailed Description:

Enter your project info and
continue on with Application...

When Applicant gets to the "Waste Water" and "Electrical" sections, do NOT check any boxes. These utilities are handled directly by the Center.

small check