



PERMIT INFORMATION

**It is tenant responsibility to verify and follow all required processes.
The below information is offered as guidance only.**

Salt Lake city Building Department Page:

<http://www.slcgov.com/building>

- All new commercial buildings that are submitted to the Salt Lake City Building Services Department for review and permit, will be required to be submitted through ProjectDox, our electronic document review software.
- Please visit: <http://www.slcgov.com/building/citizen-access-portal> for additional information on the process.
- To assist with online submittals, there you can download a guide form at this link:
- <http://www.slcdocs.com/building/pdox.pdf>
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To ensure your project is ready for our staff to review, please refer to the check list link below.

[COMMERCIAL LOGIN CHECKLIST](#)

<http://www.slcdocs.com/building/Comm LogIn New Form 6-16.pdf>

Health Department

- Refer to the 'get started' checklist that is included at the end of this document.

Liquor Licenses

<http://www.slcgov.com/business-licensing/business-licensing-alcohol-beer-license>

- Salt Lake City will collect all needed approvals for Liquor License. It is called "Local Consent". Please contact the SLC Business License Division to verify requirements.

CONTACTS:

Building Department

Building Services & Business Licensing

451 South State Street, Room 215-218

Salt Lake city, UT 84111

801-535-7752

Planning & Zoning Enforcement

City & County building, Room 406

PO Box 145480

451 south State Street

Salt Lake City, UT 84114

801-535-7733



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Health Department
Salt Lake Valley Health Department
2001 South State Street, S-2500
Salt Lake City, UT 84190
801-468-2750

Fire Department - Deputy Fire Marshall
801-799-4162

City Creek Center - Management Office
68 S. Main Suite B-100
Salt Lake City, UT 84101
801-238-5320



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